

Middletown Springs Public Library  
Regular Trustee Meeting  
Wednesday, July 28, 2021  
7:00 at the Library

Present: Kimberly Bushnell, Beth Miller, Kristal Hier, Kelley Beckwith, Clare Heitkamp, Haley Kenyon

1. Call to Order at 7:05 p..m.
2. Changes, Additions, Approval of Agenda
  - Clare moved to approve agenda as amended; Haley seconded; motion carried
3. Approval of Minutes
  - Tabled until August meeting
4. Executive Session to discuss Strategic Plan scheduled: August 8, 5 p.m. at Kelley's house
5. Discussion of Calendar
  - Discussion of tasks and the delegation thereof. Kimberly made a detailed spreadsheet
  - Google form for ordering and PayPal will be up and available by mid-August and might reduce the typically onerous phone calling load. Volunteers may also be asked to help.
  - Kelley will organize and delegate data entry, PayPal, Google form and Front Porch Forum posts.
6. Discussion of Book Sale
  - Tentative date Columbus Day weekend, pending permission from Historical Society to use the building.
  - Discussion of tasks. Kimberly prepared a spreadsheet.
  - Friday pre-sale for Friends of the Library members
  - Discussion of how to get rid of books that don't sell
  - Details will be finalized at August meeting, except posting on tourism websites should be done as soon as date is finalized.
7. American Recovery Plan Act grant
  - \$2000 grant to be spent on a new public computer, movie projector and screen, and balance on books. Kimberly will send the form by August 9 deadline.
8. Next regular meeting will be August 25, 7 p.m. at the Library
9. Adjourn at 8:30. p.m.

Respectfully submitted  
Clare Heitkamp

