

## **Middletown Springs Selectboard • Approved Minutes Regular Meeting • October 14, 2021**

**BOARD PRESENT:** At the town office: Terry Redfield, Patty Kenyon, Robin Chesnut-Tangerman, Neil Russell. Via Zoom: Heather Grier.

**TOWN OFFICERS PRESENT:** At the town office: Bill Reed - Road Commissioner/Foreman. Via Zoom: Sarah Grimm – Auditor, Jenny Talke Munyak – Treasurer.

**PUBLIC PRESENT:** At the town office: Brent Clark. via Zoom: Peter & Aileen Stevenson.

**CALL TO ORDER:** Terry called the meeting to order at 7:02pm.

**APPROVAL OF MINUTES:** September 23, 2021 Regular Meeting, September 30, 2021 Special Meeting, October 7, 2021 Emergency Meeting.

Robin moved to approve the minutes of 9/23/21 Regular Meeting, 9/30/21 Special Meeting and 10/7/2021 Emergency Meeting as presented, Neil 2<sup>nd</sup>. All in favor, motion carried.

**EMERGENCY MANAGEMENT UPDATE:** Herb Childress - Nothing

**PUBLIC COMMENTS & GUESTS:** Terry wanted to record a huge Thank You to Leslie Silver for spearheading the town wide gathering in the Springs Park last Sunday and to thank all those who helped with organizing and set up as well, Michael Beattie, Melissa & Robin C-T, Patty K, and Beth Miller among others.

### **TOWN OFFICERS:**

**Town Clerk / Treasurer / Delinquent Tax Collector / Auditors / Listers –** Patty gave an update on the progress of planning the election on November 9. Mailer has been sent, warning posted, website updated, ballots ready for printing, newspaper ads scheduled. She will be working on the election worker schedule early next week and getting absentee ballot packets ready to go out.

Jenny reminded the board that we have just over \$100k in the bank in ARPA funds, representing the first allotments sent. The board will need to begin to think about the best way to allocate those funds moving forward.

**Adoption of proposed Financial Accounting Policy - (revisions by treasurer/selectboard)** - Brief discussion of the Accounting, Auditing and Financial Reporting Policy as recently revised.

Robin moved to approve the adoption of the Accounting, Auditing and Financial Reporting Policy as revised. Terry 2<sup>nd</sup>. All in favor, motion carried.

## **Social Service Agency request policy revision; Language revisions to Personnel Policy re: Comp Time – Tabled until Additional Analysis**

There was a brief discussion regarding the Social Service Agency request policy and our intent to revise it for new organizations. The board agreed to look at it and try to come up with possible revisions during lulls in election day work.

### **TOWN HIGHWAY:**

#### **Road Commissioner Report – Dudley Hill Grant Project, etc.**

- Bill reported that Cargill received the salt bid this year from the state. This year's price is \$17.71 per ton higher than the price last year. In general, there are shortages in materials across the board. Town will need to decide to get in on the state's contract or try to get their own separate agreement and pricing.
- New tires were installed on the one ton
- Bill is hoping to finish up ditching on Dudley Road project tomorrow ahead of the rain. Wants to get RRPC over here next week to inspect so that he can start the grant paperwork.
- Clarendon Road Foreman is hosting a workshop on running the leaf blower. Bill suggests we ask Richie Miller to attend the workshop for training so he can be an extra hand. Workshop is free, would just be the cost for Richie's time. No objections from the board.
- Bill received a service request from Peter Stevenson regarding a culvert that was plugged. That was taken care of.
- Robin had a question about the budget status of culverts & bank run gravel. Bill wasn't aware since he's not been overseeing all of the work and tracking spending on projects that the board is directly supervising.

**Other Town Highway - Winter Sand Proposals / Processed Gravel Status –**  
no discussion.

**Equipment Inventory – International 7600 consider selling?** – Terry asked how people feel about trying to sell the 7600. Initial reaction was that most board members and Bill felt they wanted to keep it as a spare truck and to be able to set it up to do other jobs at other times of the year and as a spare if we have a break down. There was discussion about the probability that we'd need it vs the potential costs to keep it in the fleet. The estimated return for selling it would be somewhere between \$4 & \$6k. Terry is worried it will cost us more in repairs at any point in time than the potential gain. The board will review and consider the option. Meanwhile Terry would like to document when we do use it to see if it's worthwhile to keep it. The consensus was to keep it for now, track usage over the winter and revisit in the spring.

Bill asked if we were going to have another mediation session? Board will talk more about this in executive session later on.

### **TOWN LANDS -**

## **Proposed New Building Informational Mailer & Informational Meeting**

**Recap. Informational Site Visit Meeting Preparations** – Brief discussion on the plans for the October 23 site session. We will have 11 x 17 copies of elevations plus some 8½ x 11 versions for people to take home. We plan to meet at the site at noon to set things up and get papers organized.

Mailer is out, Info meeting is set for Nov 8 at 6:30pm and the board would like to have the moderator present. Patty will email the moderator and request she be there to run the meeting.

Peter will send us some hard costs in terms of site work that we can have on hand for both of these meetings.

**Other Building Projects: MSVFD, MTS Library, 577 West Street multi-use site** - nothing.

**SOLID WASTE: Big Dump Day Recap** – Dump day went well overall, take was just over \$700.

### **CORRESPONDENCE:**

- Liquor License Application – will need to have liquor control board session at the end of this meeting.
- Service Request – Ekwall – Norton Rd – Looking for reimbursement for tires and towing because of damage from slate brought up by grading. Consensus was that this type of damage is beyond our control and it's not wise to set a precedent by reimbursing. Terry will take care of the response to the service request.
- Appropriations Requests –
  - RSVP & The Volunteer Center - \$200
  - Vermont Family Network - \$250
- BC/BS renewal letter & info - \$741.08 estimated for January 2022 premiums. Open enrollment starts on November 1.
- Letter from Springer Law Office regarding a PSB filing for 12 McNamara Rd.
- Letter from Pleasant View Cemetery asking for release of Appropriation funds. Forwarded to Jenny and she can pay.

### **BOARD ORDERS:**

Robin moved to approve board orders as presented, Neil 2nd. All in favor, motion carried.

**LEGAL:** Nothing

**OTHER LAWFUL BUSINESS:** Nothing.

### **Upcoming Meeting Schedule:**

Regular Meeting - Thursday, October 28, 2021 at 7pm

### **EXECUTIVE SESSION: (if necessary)**

Terry moved to enter Executive Session for personnel issues at 8:41pm, inviting Bill and Brent to join us, Patty 2<sup>nd</sup>. All in favor, motion carried.

Terry moved to exit Executive Session at 9:33 pm, Robin 2<sup>nd</sup>. All in favor Motion carried.

**ADJOURN:** Heather moved to adjourn at 9:35pm, Neil 2<sup>nd</sup>. Meeting adjourned at 9:35pm.

Respectfully Submitted  
Patty Kenyon, Clerk

### **Liquor Control Board Meeting - October 14, 2021**

Terry called the meeting to order at 9:37pm.

The board considered a class 2 liquor license for the proposed Crossman's General Store currently known as Grant's Village Store.

Neil moved to approve the class 2 liquor license for Crossman's General Store, Patty 2<sup>nd</sup>. All in favor, motion carried.

Robin moved to adjourn at 9:45pm, Neil 2<sup>nd</sup>. Meeting adjourned.

Respectfully Submitted  
Patty Kenyon, Clerk