

Middletown Springs Selectboard • Approved Minutes Regular Meeting • January 27, 2022

BOARD PRESENT: At the town office: Terry Redfield, Patty Kenyon, Robin Chesnut-Tangerman. Via Zoom: Heather Grier, Neil Russell.

TOWN OFFICERS PRESENT: At the town office: Bill Reed – Road Foreman/Commissioner. Via Zoom: Sarah Grimm – Auditor, Jenny Talke Munyak – Treasurer.

PUBLIC PRESENT: via Zoom: Peter & Aileen Stevenson.

CALL TO ORDER: Terry called the meeting to order at 7:03pm.

APPROVAL OF MINUTES: January 13, 2022 Regular Meeting & January 20, 2022 Special Meeting.

Heather moved to approve the minutes of 1/20/2022 Special Meeting as presented, Terry 2nd. All in favor, motion carried.

Heather moved to approve the minutes of 1/13/2022 Regular Meeting as presented, Robin 2nd. All in favor, motion carried.

EMERGENCY MANAGEMENT UPDATE: Herb Childress – no news from Herb this week.

Regional Emergency Management Committee progress – Terry has talked to James Reed to see if he is willing to take on this role and is waiting on an answer from him before he moves on to other possibilities.

PUBLIC COMMENTS & GUESTS: Nothing this week.

TOWN OFFICERS: Town Clerk / Treasurer / Delinquent Tax Collector / Auditors / Listers –

Town Report Progress – Patty reported that the Town Report is finished and at the printer and up on the website.

Town Meeting Deadlines, Election information –

Patty also reported that ballots are proofed and approved with LHS. They will be back mid-February for distribution.

The board discussed moving to remote meetings through April 1, 2022. There were no objections to taking this precaution.

Patty moved that the board proceed with fully remote meetings starting February 1, 2022 through April 1, 2022, Heather 2nd. All in favor, motion carried.

There was a short discussion about executive session and remote meetings, are there rules, is there other guidance? The board did not know of any specific guidance, but will

check in with VLCT to see if they have any specific guidance for board on this issue.

Treasurer – Jenny has just finished up Year-end employee reports and forms, and calendar year end reports. She's been busy, but things are in good shape right now.

The board would like to loop Jenny into the bank financing proposals we have to date. There was a short discussion about where we are and how Jenny might assist. We also discussed sending out a proposal to People's bank which was not on our initial list.

Town Policy Manual updates – to be determined – The board agreed this is a priority and will be on the agenda going forward. No substantive discussion on specific policies tonight.

TOWN HIGHWAY: Road Commissioner Report –

- Looks like we are going to miss the big northeast storm this weekend which is good.
- Would like to get some sand to refresh the pile to account for the cold temperatures. Would like 200 to 300 yards to get us through the next cold snaps.
- Mix of sand and aggregate is working well.
- Working on cleaning up the shop.
- Bill working on paving grant for municipal highway grant
- Also working on grant for Haley Road project that he wants to re-submit
- Also a PACIF grant application
- Another thank you to Joe & Richie – it's been working out well and saving a lot of time overall having 3 people out on the road and doing maintenance on the trucks.

OTHER HIGHWAY:

Winter Plowing Status – above

Winter Sand/Salt usage thus far – above

Terry brought up the cost for the new furnace replacement. The replacement cost was \$4800. Dan would like us to pay half the cost of that furnace.

Robin moved to approve payment of up to \$2400 to replace the furnace in the garage upon receipt of the requisite paperwork from the landlord, Terry 2nd. All in favor, motion carried.

TOWN LANDS - New Building Project – Next Steps:

Financing Options – There was a short discussion highlighting questions to ask the banks who gave a proposal. So far, no proposals meet our budgetary needs for an annual payment. Jenny is going to get us contact information for People's Bank so we can send them an inquiry as well.

Site Prep Work & Other – Frank Parent / Long Trail Engineering proposal and updated contract for the next phase of work.

Robin moved to approve the revised estimate & contract for services with Long Trail Engineering dated 1/27/2022, Patty 2nd. All in favor, motion carried.

Volunteer Service / Risk MGT – Patty provided answers to Peter regarding insurance coverage. VLCT also provided a sample volunteer agreement. Peter has some suggested changes to that which Patty will work on with him. This detail is shaping up nicely and should be in place when needed.

Other Building Projects: MSVFD, MTS Library, 577 West Street site – nothing tonight.

SOLID WASTE: 2021 Covered Electronics – 1870 lbs – Terry reported that we took in 1870lbs of electronics in 2021 with Good Point Recycling.

CORRESPONDENCE:

- Appropriation Requests –
 - NeighborWorks - \$400
 - Poultney Rescue Squad - \$7940 (\$10 per capita)
 - Both these went in the budget & warning last week
- State of VT Reapportionment Letter – one for each board member
- Quote for Town Report from Quickprint – order 525 pcs – \$1998.25
- Letter & Contract – Long Trail Engineering for continued work on town office project – Taken care of under Town Lands.

BOARD ORDERS:

Heather moved to approve board orders as presented, Patty 2nd. Aye - Heather, Patty, Terry, Robin. Abstain – Neil. Motion carried.

LEGAL: none

OTHER LAWFUL BUSINESS:

Upcoming Meeting Schedule:

Next Regular Meeting - Thursday, February 10, 2022, at 7pm

EXECUTIVE SESSION: (if necessary – Personnel Issues) –

Terry moved to enter Executive Session at 8:50pm to discuss personnel inviting Bill to join us, Patty 2nd. All in favor, motion carried.

Terry moved to exit Executive Session at 9:05pm, Heather 2nd. All in favor, motion carried.

No action taken.

ADJOURN: Robin moved to adjourn at 9:05pm, Heather 2nd. Meeting adjourned at 9:05pm.

Respectfully Submitted
Patty Kenyon, Clerk