

Middletown Springs Public Library
Official Meeting Minutes.
Regular Trustee Meeting
Wednesday, October 27th, 2021
7:00 at the library.
Respectfully Submitted by Haley Kenyon

In attendance: Kelley Beckwith, Kimberly Bushnell, Kristal Heir, Alida Tarbell, Beth Miller, Haley Kenyon.

1. Call to order.
 - 7:02pm

2. Changes, Additions.
 - No Changes or additions.

3. Approval of September minutes.
 - Kristal moved to approve September minutes. Beth Seconded. Motion carried.

4. Treasurer's Report.
 - Preservation Grant is at zero.
 - Haley motioned to approve Treasurer's report. Kristal seconded. Motion carried.

5. Friends update.
 - Next meeting is their annual meeting. Tuesday November 9th at 7pm.

6. Librarian's Report
 - Discussed in other agenda items.

7. Facilities Update.
 - Kristal is in contact with Frank Parent regarding septic. Working on locations of surrounded wells and leach fields.

8. Old Business.
 - Calendar

- i. Pricing- Kristal moved to raise price of 2022 calendar from \$8 to \$10 for all orders placed before September 1st 2022, and all orders placed after that date to be \$15. Kelley seconded. Motion carried.
 - ii. Delivery – To be discussed at next meeting.
 - iii. Proofing – Proofing ideally done by end of week in order to get calendars back asap.
- Book Sale Wrap-up
 - i. Booksale made over \$1600.
 - ii. Historical society donation for use of space in works.
- Strategic Plan
 - i. Added dates and specificity to some objectives.
 - ii. Kristal motioned to approve strategic plan. Beth seconded. Motion carried.

9. New Business.

- Approve Alida.
- Alida Tarbell to take the trustee seat vacated by Clare Heitkamp until town meeting 2022, when she will run for the remaining time on the seat (2023).
- All approved.
- Halloween
 - i. Used some programming money to purchase Halloween Decorations.
 - ii. Halloween at Library on Sunday October 31st from 5-7.
- Donations.
 - i. Discussed using memorial funds for more permanent memorial spaces in potential new building.
 - ii. Kristal and Kimberly will draft letter to families regarding use of those funds.
- Note Taker
 - i. Kristal and Haley will alternate note-taking. Kelley will lead meetings when Kristal is taking minutes.
 - ii. Kelley motioned to appoint Haley as Secretary. Kristal seconded. Motion carried.

10. Other Lawful Business.

- Board orders to be signed next meeting.

11. Next Meeting Date

- December 8th 2021

12. Adjourn

- 8:03pm