

**Unapproved Minutes**  
**Middletown Springs Public Library**  
**Regular Trustee Meeting**  
**Wednesday April 26<sup>th</sup> 2023**  
**7 p.m. at Library**

**In attendance: Haley Kenyon, Beth Miller, Sean Ruck, Kristal Hier, Kimberly Bushnell,  
Maureen McCormack**

1. Call to Order
  - 7:03pm
2. Re-organize board positions. Greet new board members.
  - Welcomed Maureen to the board.
  - Kristal will remain board chair. Sean will become vice chair. Maureen will become secretary. Beth will remain treasurer.
3. Changes, Additions, Approval of Agenda
  - No additions or changes
4. Policy- Equipment Use, Gift and Reference
  - Tabled until May
5. Approval of Minutes-March
  - Kristal moved to approve the March 2023 minutes. Sean seconded. Maureen abstained. Motion carried.
6. Treasurer's Report
  - Nothing of note to report. Haley motioned to approve the Treasurer's report. Kristal seconded. Motion carried.
7. Librarian's Report
  - Summer programming is in the works, as is hiring a new assistant.
  - A good amount of grant money is available for summer programing.
8. Friends Update
  - Friends are hosting a plant sale on Memorial Day weekend.
  - Next meeting is May 9<sup>th</sup> at 7:15pm
9. Facilities Update
  - Casey (architect) sent potential building plans.
  - Casey met with Kristal, Kimberly, and Peter Stevenson about the building plans to make adjustments.
  - Casey will make adjustments and send an revised plan.
  - St. Annes is still an option that is being pursued.
  - Beth will talk to Martelle's about the possibility of doing some lawn maintenance
  - Kimberly will follow up with Lawson's about the heat pump.

#### 10. Old Business

- Annual Letter planning
  - Letter has been finalized and signed
  - Mailing party at Kimberly's on May 19<sup>th</sup> at 5pm
  - Beth and Kimberly will handle pre-work.
  
- Book Sale planning/book sorting
  - Book sale to be held June 3<sup>rd</sup> and 4<sup>th</sup>.
  - Beth will organize volunteers
  - Will need book sorters

#### 11. New business

- Memorial Day
  - Will have a float in the parade
  - There are books set aside already
  - Will contact necessary people to start planning for the float. Similar plan to last year.

#### 12. Other Lawful Business

- Board Orders signed.

#### 13. Set Next Meeting Date

- Next Meeting May 24<sup>th</sup> at 7pm.

#### 14. Adjourn

- Kristal motioned to adjourn. Beth seconded. Adjourned at 8:06pm.

Respectfully submitted,  
Haley Kenyon