

**Official Meeting Minutes
Middletown Springs Public Library
Regular Trustee Meeting
Wednesday March 23 2022
7 p.m. at Library
Respectfully Submitted by Haley Kenyon**

In attendance: Alida Tarbell, Beth Miller, Haley Kenyon, Kelley Beckwith, Kimberly Bushnell, Kristal Hier

1. Kimberly called the meeting to order at 7:02
2. **Board Reorganization**
 - a. Alida motioned that all current roles remain the same. Kelley seconded the motion. All in favor. Motion passed.
3. **Changes/Additions to agenda**
 - a. Spring cleaning added to New Business.
 - b. Mini Art Gallery added to New Business.
4. **Approval of February Minutes**
 - a. Alida motioned to approve the minutes. Beth seconded. Kelley Abstained. Motion passed.
5. **Treasurer's Report**
 - a. In the future the treasurer's report will include a profit and loss sheet.
 - b. Haley motioned to approve the Treasurer's report. Kelley seconded. Motion passed.
6. **Librarian's Report**
 - a. Fiction has been weeded, and the library rearranged.
 - b. Department of libraries sent air quality monitors that are now in place.
 - c. Futures information on the librarian's report to include statistics about programing attendance.
 - d.
7. **Friend's Update**
 - a. Second painting sold for \$580, friends to get 50%
 - b. Friend's are planning a basket painting event in the same vein as their birdhouse painting even from a few years ago.
 - c. Planning a community yard sale for mid-September.
8. **Old Business**
 - a. **Annual letter**
 - i. Read and talked about the current draft of the letter.
 - ii. Letter will be finalized and signed by trustees within the next week.

- iii. Scheduled a mailing part for April 8th, and assigned roles in order to make the mailing process easier than it has been in the past.

b. Drive-By-Pie wrap up

- i. Kristal motioned to pay the Historical Society \$100 for the use of the building. Alida seconded. Motion passed.

c. Mask Policy Update

- i. Masks have been optional since 3/14

d. Rug Cleaning

- i. Kimberly will give Kristal her contact for rug cleaning and Kristal will get in touch.

e. Book Sale

- i. Sorting needs to be done. There will be training held for those who want to learn how to sort.
- ii. Beer boxes needed. Kelley's husband, Chip, will get boxes from Terrill Street Beverage in Rutland.

f. Newsletter

- i. Due to time constraints the newsletter is not quite ready for it's new format, but should be switched over next month.

9. New Business

a. Spring Cleaning

- i. Spring Cleanly, ideally, should happen before the next Big Dump Day (in May)
- ii. Windows washed. Basement cleaned out. Lawn cleaned up from winter.
- iii. Kimberly will make a FPF post to call for volunteers.

b. Mini Art Gallery

- i. Beth has been in contact with Danny Lang from Reclaimed in Poultney about building the mini-art gallery. Still waiting on a quote from him.
- ii. Kristal motioned spending up to \$750 dollars on the construction and installation of the mini art gallery. Haley seconded. Motion passed.

10. Other lawful business

- a. Board orders signed.

11. Next Meeting – April 27th. 7pm

12. Meeting Adjourned at 8:24pm.