Minutes
Regular Trustee Meeting
Middletown Springs Public Library
Wednesday June 21, 2023
7 p.m. at Library
APPROVED

1) Call to Order: 7:12
2) Approval of Agenda
3) Approval of Minutes-May: Beth moved as approved, Sean seconded. Passed
4) Completed a policy review on Reference, Equipment use, donations and gifts.
5) Approval of the Treasurer's Report-Beth will investigate a double billing of the malware expense. Beth called attention to significant expenses and income. Sean moved and Kristal gave a second. Passed.
6) Librarian's Report-Kim presented a complete and detailed report to the board.
7) Friends Update-next mtg July 11(see new business): Kristal and Kim will attend.
8) Facilities Update:
   1. Ed Lawson, an electrician, worked on the Mini Split, and improvement is present. He will come again for some additional work.
   2. St Anne's Church:
      a. We have not heard from NBF about structural support that may be needed.
      b. Kristal has spoken with the town lawyer on legal procedures needed if we go forward with the church.
      c. The VT Dept of Libraries has two pots of ARPA money for Vermont libraries (expansion, access, and resilience) The application for this is not now available.
      d. Discussion on the possibility of the church purchase continues.
9) Old Business:
      1. Discussion of a possible fall book sale. Board agreed not to hold a fall book sale.
      2. Kristal reviewed the calendar sale transitioning to FFE.
      3. Kristal reviewed the process for staff evaluation and pay raises. A 5% raise previously approved.
      4. Also, our new board member will have to run in March
10) New business:
    1. Annual letter change: Kristal will ask FOL about putting FOL and Library together on fall member solicitation for 2023.
    2. Summer mtg/strategic planning session July 26 4-6 at the Kimberly's.
    3. Board field trip to tour St Anne's: TBA
11) Other Lawful Business-SIGN BOARD ORDERS completed.
12) Next Meeting-July 26
13) Adjourn: 8:50

    Respectfully submitted,
    Maureen McCormack, Secretary